


November 1, 2005

		<p>November 1, 2005 10:00 AM – 12:00 PM</p> <p>Caltrans 1304 O Street Suite 200 Sacramento, CA 95814</p> <p>Contact: Penny Freeman (916) 323-7114</p>	
		<p>Meeting called by: Rachel Falsetti Facilitator: Abhijit Bagde Recorder/Time Keeper: Penny Gray</p>	
		Agenda Topics	
Item	Description	Time	Presenter
1	Topics/Agenda/Introductions	10:00	Abhijit Bagde
2	Ground Rules	10:05	Abhijit Bagde
3	Approval of the 09/20/2005 CFPG meeting minutes	10:10	Abhijit Bagde
4	Announcements and updates	10:15	All
5	Follow-Up Items from last meeting: <ul style="list-style-type: none"> New FTIP Staff Assignments (Handout) 	10:20	Rachel Falsetti
6	2006 FTIP/FSTIP Workshop	10:25	CT/FHWA/FTA
7	Programming of Advance Construction project	10:30	Rachel Falsetti
8	Programming of Demonstration Projects and Conversion of AC'd Demonstration Funds	10:40	Rachel Falsetti
9	Six Months to Award Letter (Handout)	10:50	Abhijit Bagde
10	Status of FTIP Amendment Guidance	10:55	Rachel Falsetti
11	CMAQ Update	11:00	Cathy Gomes
12	SAFTEA - LU Issue Papers - CMAQ and TIP cycle	11:05	Rachel Falsetti
13	Discussion On How to Improve CFPG Meetings	11:15	All
14	FTIP Automated Submittal System (Handout)	11:25	Doug Nguyen
15	Follow-up Items	11:55	Abhijit Bagde

16	Open Forum & Next meeting date and location: <table><tr><td><u>Date</u></td><td><u>Place</u></td></tr><tr><td>December 13, 14 2005</td><td>Workshop, Sacramento (Tentative)</td></tr><tr><td>January 24, 2006</td><td>MTC, Oakland</td></tr><tr><td>March 7, 2006</td><td>FHWA, Sacramento</td></tr><tr><td>April 18, 2006</td><td>SACOG, Sacramento</td></tr></table>	<u>Date</u>	<u>Place</u>	December 13, 14 2005	Workshop, Sacramento (Tentative)	January 24, 2006	MTC, Oakland	March 7, 2006	FHWA, Sacramento	April 18, 2006	SACOG, Sacramento	11:57	All
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CALIFORNIA FEDERAL PROGRAMMING GROUP (CFPG)
MEETING MINUTES – November 1, 2005

The CFPG meeting was held at the Caltrans Office, 1304 O Street, Sacramento from 10:00 a.m. to 12:00 p.m.

1. Topics/Agenda/Introduction:

The meeting started with the self-introduction of attendees.

2. Ground Rules:

Abhijit Bagde, Caltrans, Federal Programming, gave a brief overview of ground rules for the meeting. Here are the full ground rules:

- Since there are phone participants, everyone who speaks should state his/her name and agency.
- Keep comments as brief as possible.
- Stick to the current agenda item. Additional items not in the agenda will be added to the end and will be discussed if time permits.
- Turn off cell phones and limit interruptions.
- This is a forum to hear everyone's concerns, comments and suggestions. Please make sure your voice is heard.
- Facilitator to ask before moving on to the next item if anyone on the phone has any additional comments on the item, then pause for a few seconds.
- Respond to follow-up items and meeting notices by the deadlines.
- Except for follow-up items, the minutes will include discussions that take place during the meeting only. If you do not want what you say during the meeting included in the minutes, state "off the record."
- When not speaking, phone participants to keep their phones on mute if possible.

3. Approval of 9/20/05 CFPG meeting minutes:

The meeting minutes for September 20, 2005, were approved with no changes.

Abhijit will e-mail a copy of the September 20 minutes to Bruce Abanathie, StanCOG.

4. Announcements and updates:

San Joaquin COG announced Jody Swanson will be handling their FTIP.

Vincent Harris is the new Director at StanCOG.

Diane Eidam is leaving the CTC to become the Chief Deputy at SanDAG. December is her last meeting.

5. Follow-Up Items from last meeting:

Rachel Falsetti distributed the staff assignments for Caltrans' FTIP staff – see attached list.

Bob Swensen, Caltrans Federal Programming has retired. Plans to fill the vacancy are still under discussion.

Terri Lewis questioned the current Caltrans FTIP assignments and asked if it were possible to have one staff for the San Joaquin Valley. Rachel replied that this option had been discussed, however since staff work as a team and will work with each other on amendments crossing

assignments, this should not be an issue. The lead from Caltrans will be based on the primary agency driving the amendments that impact others within the San Joaquin Valley.

6. 2006 FTIP/FSTIP Workshop

The agenda for the proposed 2006 FTIP/FSTIP Workshop was discussed. Initially, the workshop was proposed for December 13 and 14, 2005. However, further discussion determined that these dates would be in conflict with the December RTPA and CTC meeting. The second week of January was offered as an alternative.

One of the main concerns in scheduling the workshop so early in the federal fiscal year is whether adequate information concerning federal guidance for SAFETEA-LU will be available at that time. Wade Hobbs, FHWA stated that the SAFETEA-LU planning guidance will not be available until early next summer (2006). However, the Conformity Guidance should be out by December.

The purpose of the workshop is to provide MPOs with information needed to prepare the 2006 FTIP. The workshop should identify those areas in SAFETEA-LU that are expected to change current practice in the programming process (they can be discussed even if federal guidance has not been issued). The workshop should be interactive, with full participation by the MPOs. Muhaned Aljibiry requested Local Assistance participate in the workshop to present information on specific programs such as HBRR, Safe Routes to School, etc. Rachel indicated Local Assistance will be part of the workshop presentation team. Abhijit will send out the draft agenda for review this week. Please provide feedback to Abhijit no later than November 4.

7. Programming of Advance Construction Projects

This issue was brought up by Gary Vetesse, DLAE, D-11. The issue concerns fiscal constraint and AC. It was previously understood that a project using the AC process would need to be programmed two separate times: once when the initial authorization occurs using the AC process, and then again when the conversion to obligate federal funds occurs. Per Wade Hobbs, the project should be programmed at the initial authorization and then when the conversion occurs. However, the AC conversion can occur without a change to the TIP if the conversion occurs within the triennial TIP cycle. If the conversion occurs outside the TIP cycle, then the project must be reprogrammed. The project must be included in the current TIP when the action takes place. Ross McKeown inquired whether the project sponsor needed a DBE certification at both times or just when converted. Wade will follow up with Civil Rights Office. There was additional discussion on flexibility in meeting OA, DBE, and inactive project requirements with this programming change.

8. Programming of Demonstration Projects and Conversion of AC'd Demonstration Funds:

Wade Hobbs led the discussion by stating it was not yet clear how the earmarked funds are being allocated to the States. Under TEA-21, some earmarks were not available until late in the Act. However, some agencies are currently ready to program their earmarks. Sookyung Kim relayed that some TIP amendments have already been processed for some of these projects. Wade further stated that you can only program committed funds – no more than

20% of the federal funds will be available for programming each year. However, the project must be fully programmed in the year construction is to take place. As a result, AC must be used for the remaining non-federally funded portion of the projects. AC conversion will be used each year to convert the AC funds to federal earmark funds. The conversion can occur over a period of several years. Muhaned suggested that we have clear direction by the time the FTIP/FSTIP workshop takes place. Sookyung stated April Nitsos, Caltrans Local Assistance had conducted a workshop in San Diego on this subject. Abhijit suggested MPOs discuss these types of amendments with Caltrans prior to taking the amendment to their Board for approval.

9. Six Months to Award:

Caltrans cannot authorize a contract until the proper amount is in the FTIP. As a result, the Department has prepared procedures that will expedite the amendment approval process for these projects. Abhijit discussed the potential impact of CTC's allocation policy for FY 2005/06 (which requires STIP/SHOPP projects be awarded within six months of allocation date) that was sent to all MPO executive directors. The letter encourages MPOs to start FTIP amendment process ahead of CTC allocation so that Caltrans will receive amendments at least 2 weeks prior to the CTC allocation date. Then the Department will work with FHWA/FTA to obtain approval within 6 weeks after the CTC allocation. Doug Ito relayed an example whereby Caltrans successfully expedited approval.

10. Status of FTIP Amendment Guidance:

Rachel will distribute a copy of the most recent FTIP Amendment Guidance. This document is a working document and discussions are ongoing with FHWA concerning several issues: revising the project limits; increasing the dollar amount and percentage change per project for administrative amendments; and revising projects for information only that are within the triennial period that are not regionally significant. There was continued discussion on these proposals. Rachel will keep the Group informed of future developments.

11. CMAQ Update:

Cathy Gomes presented updates to the CMAQ program. The CMAQ task force will meet on November 17. Also, CMAQ tracking system data is due November 15th. There was additional discussion on the availability of the needed information. Cathy has distributed information from Local Assistance that contains August and September information.

12. SAFETEA-LU – Issue papers – CMAQ and TIP Cycle:

Rachel has e-mailed copies of the SAFETEA-LU issues papers to the CFPG. The Reauthorization Consensus Group is meeting November 2 to discuss these papers. A brief discussion of the two papers prepared by the Office of Federal Transportation Management Programming was held: CMAQ, and federal TIP cycle. SAFETEA-LU allows the TIP cycle to change from the current two year cycle to a four year cycle. There are three alternatives discussed in the federal TIP paper: 1) maintain current two-year program cycle for FTIP/FSTIP and include four years of project detail; 2) adopt a new FTIP every three years with a four-year program; 3) adopt a four-year FTIP/FSTIP cycle with a four-year program as specified in SAFETEA-LU. The CMAQ paper discusses four options for distributing CMAQ funds to counties that currently are not included in the distribution formula (such as

AMBAG): 1) pursue a three-year phase-out of CMAQ funds at the state level paid for by the other CMAQ recipients Statewide; 2) change state legislation to distribute CMAQ funds to any area eligible to expend them; 3) Pursue a three-year phase-out of CMAQ funds at the state level paid for by the Region's share of RSTP funds; 4) pursue a three-year phase-out of CMAQ funds at the state level paid for by a combination of funds from the other CMAQ recipients statewide, the Region's share of RSTP funds, and by the State's share of federal funds.

13. Discussion on How to Improve CFPG Meetings:

Wade suggested the group become more strategic and develop goals and objectives, and that the MPOs play a larger role in the meetings. Other suggestions included providing more notice for agenda items so that information can be developed prior to the meeting for the item, request MPOs share items they have successfully done that can be a benefit to others, ask members to share information from CTC, RTPA meetings, etc.

14. FTIP Automated Submittal System

Doug Nguyen presented a brief overview of the Paperless FTIP/FSTIP Process. The lack of an electronic notification system results in delays, additional labor and materials (paper). Abhijit will e-mail copies of the power point presentation on this subject to the CFPG.

15. Follow-up Items

- Abhijit will e-mail the 2006 FTIP/FSTIP Workshop agenda to the group.
- Comments on the Amendment Guidelines should be submitted to Rachel no later than November 3. DONE
- Rachel will e-mail copies of the SAFETEA-LU issue papers to the group. - DONE
- Abhijit will e-mail CTIPS contact information and the powerpoint presentation on the FTIP Automated Submittal System.
- Abhijit will request Paul Page from FTA to conduct a presentation at the next meeting. Leigh Levine will ask Frank Cechnini from FHWA/FTA to also attend the next meeting
- Wade Hobbs will update the discretionary program contact list.

16. Open Forum and Next meeting date and location:

The next meeting will be held on December 13 as scheduled

Date

December 13

Mid January (Workshop)

March 7, 2006

April 18, 2006

Place

Location to be determined later

Location to be determined later

FHWA, Sacramento

SACOG, Sacramento

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRANSPORTATION PROGRAMMING
1120 N STREET
P. O. BOX 942874
SACRAMENTO, CA 94274-0001
PHONE (916) 654-2983
FAX (916) 654-2738
TTY (916) 653-4086



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September 29, 2005

MPO Executive Directors

I am pleased to announce the appointment of Ms. Penny Gray to the California Department of Transportation (Department) Headquarters' Office of Federal Transportation Management Program. Effective immediately your FSTIP/FTIP Coordinators are Abhijit Bagde, Cathy Gomes, Penny Gray, and Bob Swensen. Their areas of assignment are on the attached spreadsheet.

Abhijit, Cathy, and Penny are the focal points for program guidance and assistance. They compile the FSTIP, and review and recommend approval of MPO produced FTIPs and amendments. Abhijit will also serve as the lead coordinator for the California Federal Programming Group (CFPG). Penny will also be the lead for the development of the rural Non-MPO FTIP and its amendments and will be the programming contact for air quality issues. Cathy prepares annual allocations for the Congestion Mitigation and Air Quality (CMAQ) program and the Regional Surface Transportation Program (RSTP). In addition, Cathy is the focal point for CMAQ eligibility determinations and preparation of the CMAQ Annual Report. Additional FTIP/FSTIP support is provided by Bob who prepares various financial summaries.

When submitting FTIP/FSTIP amendments, please send the original request plus four copies to the following address:

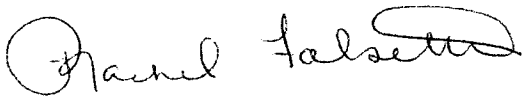
Rachel Falsetti, Chief
Office of Federal Transportation Management Program
Division of Transportation Programming, MS 82
Department of Transportation
Attn: (Name of FTIP/FSTIP Coordinator)
PO Box 924874
Sacramento, CA 94274-0001

MPO EXECUTIVE DIRECTORS

September 29, 2005

Page 2

If you have any questions on the above assignments please contact me at 916-654-2983.

A handwritten signature in black ink, appearing to read "Rachel Falsetti". The signature is fluid and cursive, with a large initial "R" and "F".

RACHEL FALSETTI, Chief
Office of Federal Transportation Management Program
Division of Transportation Programming

Attachment

c:Sue Kiser, Federal Highway Administration
Ray Sukys, Federal Transit Administration
Stephen Barhite, Environmental Protection Agency
Dennis Wade, California Air Resources Board
Randy Steen, Budgets – Federal Resources
Denix Anbiah, Local Programs
Rebecca Harnagel, Engineering Services
Sharon Scherzinger, Planning

cc:MPO FTIP Coordinators
Caltrans District FTIP Coordinators

Federal Transportation Management Program Office Staff Assignments September 21, 2005

Rachel Falsetti 916-654-2983

Office Chief

Abhijit Bagde 916-654-3638

FTIP/FSTIP Coordinator:

SACOG (El Dorado and Placer LTC's)

BCAG

TMPO

MTC

AMBAG (SCRTC, TAMC, SBCOG)

SLOCOG

SBCAG

SCAG (SBCTC, RCTC, IVAG, OCTA, LAMTA, VCTC)

SANDAG

CFPG Coordinator

Penny Gray 916-654-3521

FTIP/FSTIP Coordinator:

COFCG

KCOG

TCAG

KCAG

MCTC

Rural Non-MPO (Amador, Alpine, Tuolumne, Mariposa, Del Norte, Lassen,

Modoc, Plumas, Siskiyou, Tehama, Colusa, Glenn, Nevada, Sierra, Trinity,

Mono and Inyo LTCs, Humboldt CAG, Lake, Calaveras, and Mendocino

COGs,)

Air Quality Coordinator

Cathy Gomes 916-654-3271

FTIP/FSTIP Coordinator:

SCRTPA

MCAG

SJCOG

StanCOG

CMAQ/RSTP Coordinator

CMAQ program administrator

Legislative analysis

Bob Swensen 916-654-4366

FSTIP financial coordination and review

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September 26, 2005

METROPOLITAN PLANNING ORGANIZATIONS

Dear Executive Directors:

Subject: Potential Impact of California Transportation Commission's allocation policy for Fiscal Year 2005/06 on project delivery

The purpose of this letter is to alert you of potential impact of the enclosed California Transportation Commission's (CTC) allocation plan and criteria for Fiscal Year (FY) 2005/06. This policy requires that the State Transportation Improvement Program (STIP) and the State Highway Operation and Protection Program (SHOPP) projects shall be awarded within six months of the date of allocation of funds. California Department of Transportation (Caltrans) cannot advertise these projects until the correct programming information for the projects is included in the Federal Statewide Transportation Improvement Program (FSTIP). It takes up to four months for Caltrans to award the construction contract once the project is advertised.

Due to escalating cost for construction many projects require FTIP/ FSTIP amendments. Federal regulations require the FTIP/FSTIP to reflect the correct total project cost at time of Federal Authorization. Consequently, with respect to the new CTC policy, Caltrans will not have sufficient time to award the contract if the Federal Transportation Improvement program (FTIP) amendment is not approved by Metropolitan Planning Organization (MPO) board prior to CTC allocation.

In order to comply with CTC policy, I recommend MPOs to initiate the FTIP amendment process ahead of CTC allocation so that Caltrans will receive approved FTIP amendment at least two weeks prior to CTC allocation date. I assure you that Caltrans will work with FHWA and FTA to secure federal approval of FTIP amendment within six weeks from CTC allocation date. Once these procedures are in place, the necessary FSTIP programming requirements are thus secured without delay to the project advertisement and award.

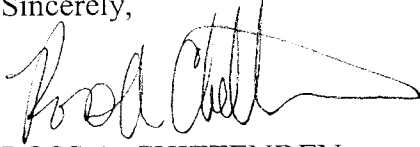
METROPOLITAN PLANNING ORGANIZATIONS

September 26, 2005

Page 2

If you have any questions please call Rachel Falsetti of my staff at (916) 654-2983.

Sincerely,

A handwritten signature in black ink, appearing to read "Ross A. Chittenden", with a long horizontal flourish extending to the right.

ROSS A. CHITTENDEN

Chief

Division of Transportation Programming

Enclosures

- c: Deputy District Directors, Program/Project management
- Deputy District Directors, Planning
- Rachel Falsetti
- Abhijit Bagde - Caltrans

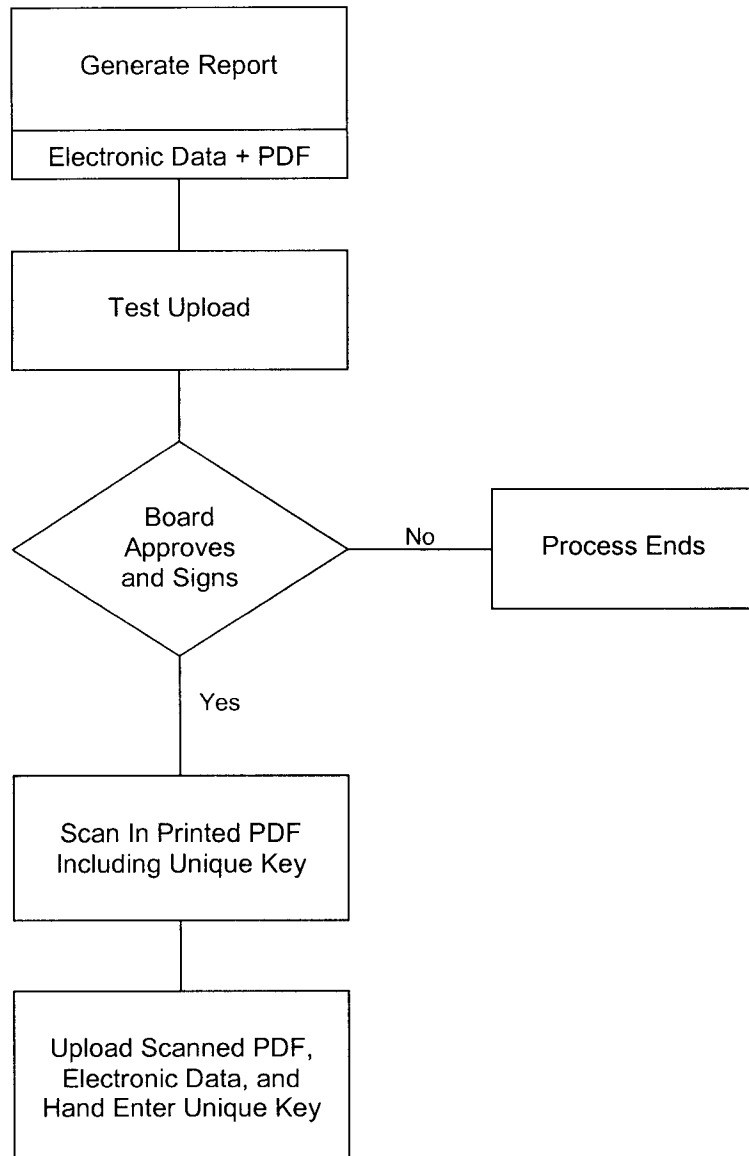
Sacramento Area Council of Governments

Fund Type Summary

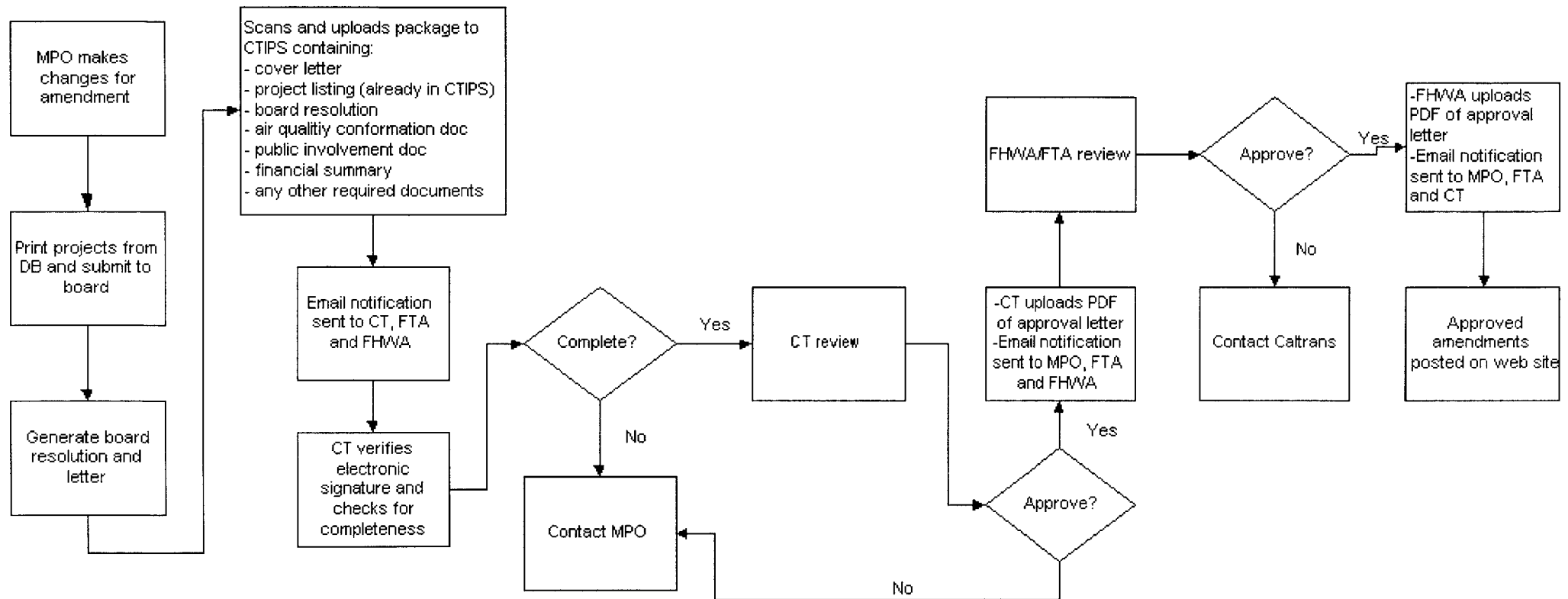
<u>FUND TYPE</u>	<u>ENV/ENG</u>	<u>ROW</u>	<u>CON</u>	<u>TOTAL</u>
Benefit Assessment District	\$9,032,849	\$16,910,050	\$84,101,684	\$110,044,583
Congestion Mitigation and Air Quality	\$54,603,799	\$780,971	\$107,704,465	\$163,089,235
Developer Funded	\$33,284,648	\$24,982,203	\$281,606,089	\$339,872,940
FTA 3037	\$0	\$0	\$37,190,076	\$37,190,076
FTA 5307	\$307,000	\$0	\$128,225,912	\$128,532,912
FTA 5309 (a) - Fixed Guideway Modernization	\$2,221,000	\$0	\$148,545,134	\$150,766,134
FTA 5309 (b) - New Starts	\$0	\$0	\$78,363,000	\$78,363,000
FTA 5309 (c) - Bus	\$400,000	\$1,570,812	\$38,291,185	\$40,261,997
FTA 5310	\$0	\$0	\$1,675,864	\$1,675,864
FTA 5311	\$0	\$0	\$3,002,569	\$3,002,569
Farebox Revenue	\$0	\$0	\$146,041,453	\$146,041,453
Federal Demonstration Funds	\$16,781,587	\$8,065,400	\$90,072,272	\$114,919,259
Federal Lands Program	\$1,292,500	\$0	\$19,515,000	\$20,807,500
Hazard Elimination and Safety Program	\$22,500	\$0	\$1,937,570	\$1,960,070
Highway Bridge Replacement and Rehabilitation Program	\$24,556,417	\$2,952,947	\$181,293,158	\$208,802,522
Intelligent Transportation System Funds	\$500,000	\$0	\$2,627,119	\$3,127,119
Interstate Maintenance	\$773,767	\$780,000	\$24,609,005	\$26,162,772
Local Transportation Fund	\$5,578,444	\$385,544	\$352,727,129	\$358,691,117
National Highway System Fund	\$107,555,225	\$54,731,227	\$579,940,218	\$742,226,670
National Highway System-Safety Program	\$691,419	\$0	\$1,934,380	\$2,625,799
Other Local Funds	\$79,541,663	\$54,664,786	\$595,346,756	\$729,553,205
Private Funds	\$3,631,000	\$265,000	\$17,099,600	\$20,995,600
Proposition 116	\$52,034	\$0	\$84,894,654	\$84,946,688
Redevelopment Funds	\$1,450,470	\$0	\$16,345,126	\$17,795,596
Regional Surface Transportation Program	\$33,429,407	\$18,515,551	\$135,508,587	\$187,453,545
Regional Surface Transportation Program Exchange	\$25,000	\$0	\$3,374,375	\$3,399,375
Regional Transportation Enhancement Activities	\$3,229,669	\$703,800	\$14,528,496	\$18,461,965
Road Fund	\$2,476,838	\$292,191	\$4,665,779	\$7,434,808
Sacramento County Measure A Sales Tax	\$41,461,545	\$17,092,578	\$321,785,549	\$380,339,672
State Cash	\$3,872,914	\$801,887	\$15,480,665	\$20,155,466
State Matching Funds	\$31,763,464	\$23,461,617	\$179,848,995	\$235,074,076
State Surface Transportation Program	\$91,624,983	\$23,827,878	\$362,019,790	\$477,472,651
State Transit Assistance Fund	\$2,406,055	\$0	\$7,932,966	\$10,339,021
State Transportation Enhancement Activities	\$1,214,505	\$2,400,663	\$31,178,792	\$34,793,960
State/Local Partnership Program	\$0	\$0	\$2,271,406	\$2,271,406
Traffic Congestion Relief Program	\$4,818,000	\$6,900,000	\$151,003,814	\$162,721,814
Traffic Impact Fees	\$28,120,041	\$41,647,501	\$222,131,576	\$291,899,118
Transit Capital Improvement	\$2,908,870	\$1,638,000	\$21,645,021	\$26,191,891
Transportation & Community System Preservation	\$1,891,307	\$0	\$0	\$1,891,307
Transportation Development Act	\$1,212,683	\$157,854	\$10,835,919	\$12,206,456
TOTALS	\$592,731,603	\$303,528,460	\$4,507,301,148	\$5,403,561,211

Unique Key

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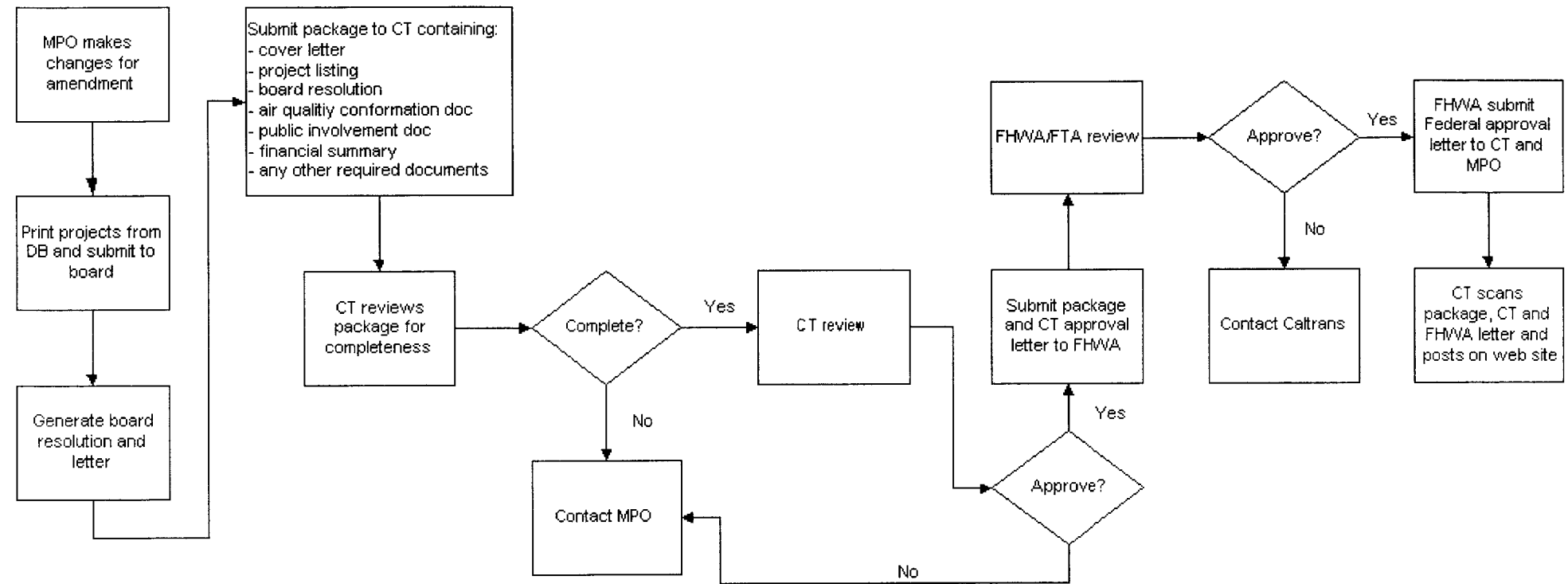


Proposed FTIP AmendmenApproval Process



Elimination of transit time in mail and the need for data reconciliation reduces overall time required for amendment approval.

Current FTIP Amendment ~~Paper~~ Approval Process



Current FTIP Amendment ~~Paper~~ Electronic Approval Process

